

Rockville High

Vernon Public School District

1:1 Computer Use Agreement, Procedures & Information

This agreement is made effective upon receipt of computer, between the Vernon Public School District, the student receiving a computer and his/her parent(s) or legal guardian. During the year, additional rules regarding the use of Chromebooks may be added, and you will be notified of the change(s). Teachers may set additional requirements for technology use within their respective classrooms.

The focus of the Chromebook 1:1 Program in Vernon Public Schools (VPS) is to empower its community of students to become fully active participants in our global technology-driven society. Through our Chromebook 1:1 Program, students will acquire technological and critical thinking skills and will develop a sense of personal and social responsibility that will enable them to successfully compete in the growing, fast paced, and rapidly changing world economy. Chromebooks will encourage students to engage in problem-based learning and help them to realize that teaching and learning can occur anytime, anyplace.

The Student and Parent(s) hereby agree to the following:

1. Equipment

1.1 Ownership

The Vernon Public Schools retains sole right of possession of the computer and grants permission to the Student to use the supplied computer for educational purposes according to the Acceptable Use Guidelines set forth in the Student Handbook and the district's Authorized Use of Technology Policy (6141.3). Moreover, the district administrative staff retains the right to collect and/or inspect the computer at any time, including via electronic remote access, and to alter, add or delete installed software or hardware.

1.2 Substitution of Equipment:

In the event the computer is inoperable, the district has a limited number of spare devices for use while the computer is repaired or replaced. It cannot guarantee a loaner will be available at all times.

1.3 Returning Chromebook

Students who withdraw from the Vernon Public Schools for any reason, must return their individual Chromebook on the date of termination. Students will keep their equipment over school breaks, including summer vacation. They are not required to turn in any computer equipment at the end of the school year, but may be requested otherwise on an individual basis. Senior students must return their Chromebooks at the end of their senior year in order to participate in the graduation ceremony.

2. Damage of Equipment

2.1 Responsibility

Students must keep the computer in a secure location (i.e. in a secure place where others do not have access) or attended (with you or within your sight) at all times. Computers left in bags or backpacks or in unattended classrooms are considered "unattended" and may be confiscated by faculty or staff as a protection against theft. Unattended and unlocked equipment, even if stolen at school, will be the student's responsibility. In the event the computer is lost or stolen, the student and parent may be billed the full cost of replacement.

Computer Asset tags prevent theft and help to return lost or stolen items. The removal of an asset tag implies the equipment was stolen or tampered with. Therefore, it is crucial that asset tags stay intact.

2.2 Actions Required in the Event of Damage or Loss

In the event the computer is damaged, lost or stolen, students are to report the problem immediately to the Media Center or the building administration. If the computer is stolen or vandalized while outside of school, the parent shall file a police report along with reporting it to school authorities. In cases of theft or disappearance, a police report must accompany the claim before a replacement Chromebook can be issued. The police report must also directly cite theft or disappearance and the circumstances surrounding the situation.

3. Customizations

The student is permitted to alter or add files to customize the assigned computer to their own working styles (i.e., background screens, screensavers or default fonts) however, the student shall not add any markings, stickers or other decorations to the physical computer itself, neither should the student remove the school logo/sticker. All Chromebooks will be labeled with a District Asset Tag. Asset Tags are not to be modified or tampered with in any way. Students may be charged up to the full replacement cost of a Chromebook for tampering with an Asset Tag or turning in a Chromebook without one.

4. Standards for Proper Care

If a student's Chromebook is broken or fails to work properly, they should report to the Media Center during designated times. General precautions must be made to ensure a working Chromebook. They include keeping all food and drink away from your Chromebook, never carrying your Chromebook with the screen open, charging and shutting down your Chromebook every day, carefully inserting all cords and devices into the Chromebook, and never subjecting your Chromebook to extreme heat or cold. If the screen becomes dirty, clean it with a soft, dry cloth or with screen cleaner safe for LCD screens. Never touch the computer screen with your finger, pen, pencil, etc.

5. Vernon Public Schools Student Pledge for Chromebook Use

- I will take good care of my Chromebook.
- I will never leave my Chromebook unattended in an unsupervised or unsecure location.
- I will never loan my Chromebook to other individuals.
- I will know where my Chromebook is at all times.
- I will charge my Chromebook battery daily.
- I will keep food and beverages away from my Chromebook.
- I will not disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by only carrying it while in the case provided.
- I will adhere to the district Authorized Use of Technology Policy (6141.3).
- I will follow the Acceptable Use Guidelines as outlined in the Student Handbook.
- I will not place decorations (stickers, markers, etc.) on the Vernon Public Schools Chromebook and case, or remove the school logo and Asset Tag.
- I understand that my Chromebook is subject to inspection at any time without notice and remains the property of the Vernon Public Schools.
- I will file a police report in case of theft, vandalism, or other acts requiring police involvement.
- I accept full responsibility for all damage or loss caused by neglect or abuse.
- I accept full responsibility for any data stored on the computer or in the cloud.
- I agree to pay for the replacement items in accordance with the above document.
- I agree to return the Vernon Public Schools' Chromebook, case, and charger in good working condition.

I/We have read and understand the Vernon Public School District's 1:1 Computer Agreement and agree to the terms thereof.

_____ Grade _____
(Student Name Printed) (Student Signature) (Date)

(Parent/Guardian Name Printed) (Parent/Guardian Signature) (Date)